



## CAPE ROYALE UTILITY DISTRICT

1330 CAPE ROYALE DRIVE  
COLDSRING, TEXAS 77331

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The board of directors (The Board of Cape Royale Utility District of San Jacinto County, Texas) held a board meeting on October 21<sup>st</sup>, 2021 at 3:00pm at the district conference room, 1330 Cape Royale Drive, Coldspring, San Jacinto County, Texas.

Present from the Board: Dale Toronjo, Richard Masterson, Alex Onjanow, Douglas Pulgini and Lynn Watkins.

Present from the District: Larry Clark, Heather McCann, Mike Jacobs

1. Call to order
  2. Elgin Shields a resident of Cape Royale was visiting and Jon Watson from BW&C CPA was also present.
  3. There were no accountable customer comments this month
  4. The minutes of the previous board meeting were reviewed and approved as written.
  5. Larry Clark presented the order to designate Heather McCann as Local Government Records Management Officer. Alex Onjanow motioned to appoint Heather as Records Management Officer. Lynn Watkins 2<sup>nd</sup> the motion. The motion was approved.
  6. The required Order for the Records Management Officer appointment and Form SLR 504 was signed by the President, Dale Toronjo and Secretary, Douglas Pulgini.
  7. Jon Watson from BW&C CPA presented the Cape Royale Utility District, Audit Report FYE June 30<sup>th</sup>, 2021. The audit was performed in accordance with the General Accepted Auditing Standards (GAAS). There proceeded to be discussions, questions and answers by Jon Watson. Jon Watson also presented the required SAS 114 & SAS 155 letters for clarification and explaining any findings. President, Dale Toronjo signed the Annual Filing Affidavit.
  8. Larry Clark presented the updated Tax Code 26.18 and Government Code 2051.202 compliance documents dated September 23<sup>rd</sup>, 2021. No further action was needed at this time.
  9. Larry Clark presented the annual resolution confirming the re-election of Alex Onjanow as Investment Officer. Lynn Watson motioned to re-elect Alex Onjanow as Investment Officer. Richard Masterson 2<sup>nd</sup> the motion. The motion was approved.
  10. As required Senate Bill 253 (Texas Government Code, Chapter 2270), Larry Clark also presented the Resolution Affirming Review of Investment Policy, Strategies and Objectives and the list of approved broker/dealers. The annual Resolution document was signed by the President, Dale Toronjo and Secretary, Douglas Pulgini.
- 11/12 In accordance with the recent Senate Bill 3, Larry Clark presented the Memorandum from the attorneys office Smith, Murdaugh, Little, & Bonham, LLP. Being given as an update, that engineer Mark Harkness will be updating the CRUD Emergency Preparedness Plan and the Critical Load Status Report. For the record, Alex Onjanow motioned to allow the engineer Mark Harkness to update the CRUD Emergency Preparedness Plan and the Critical Load Status Report. Lynn Watkins 2<sup>nd</sup> the motion. The motion was approved.