

Cape Royale Utility District

1330 Cape Royale Dr Coldspring TX 77331 Telephone: (936) 653-4861 FAX: (936) 653-2611



Public Meeting Minutes

The Board of Directors (The Board) of Cape Royale Utility District (The District) of San Jacinto County, Texas held a Board meeting at 1:30 p.m., April 20, 2023, at The District conference room, 1330 Cape Royale Drive, San Jacinto County, Texas.

Present for the Board: L. Watkins, A. Onjanow, D. Toronjo, R. Masterson

Present for the District: L. Clark, H. McCann, Michael Jacobs

Visitors: E. Shield, Lori Aylett, Ryan Vawter

MEETING ITEMS:

1. **Call to Order:** by D. Toronjo @ 1:30 p.m.
15. **Executive Session:** Motion to convene to Executive Session by A. Onjanow, 2nd by R. Masterson. D. Toronjo call to order Executive Session @ 1:34 p.m.
Executive Session was adjourned at 2:44 p.m.
Regular meeting was called to order by D. Toronjo @ 2:52 p.m.
2. **Meeting Minutes:** Motion to accept minutes by R. Masterson, 2nd by A. Onjanow and Approved by all board members.
3. **Customer Comments:** D. Toronjo reported property owner with residence under construction voiced appreciation for the efforts of utility district field team in connection of their utilities.
4. **POA Report:** None
5. Depository Pledge Agreement with The Bank of San Jacinto County was reviewed by Board Members and signed by Board President and Board Asst. Secretary.
6. Annual Cyber Security Training for District Employees and District Board Members was Reviewed for compliance and training was to be scheduled.
7. Resolution Affirming Identify Theft Prevention Program was reviewed by Board Members and signed by Board President and Board Asst. Secretary.
8. **General Manager's Report:** Report included in Board Members packet. L. Clark provided utility district 2023-2024 budget draft to board members for review for discussion in May's Board of Director's meeting.
9. F.Y.E. 6/30/2024 budget draft was distributed to Board Members present.
10. **Operator's Report:** Report included in Board Members packet. General discussion of regular maintenance items.
11. **Tax Assessor-Collector's Report:** Report included in Board Members packet. General discussion of total tax deposits and collection of delinquent fees.
12. **Bookkeeper's Report:** Report included in Board Members packet. General discussion of Expenditures and explanation of checks to vendors.
*Motion to accept all reports as presented by A. Onjanow, 2nd by R Masterson, and passed by unanimous vote.
13. **Other Matters:** None
14. **Pending Business:** Non
16. **Pending Business:** None
16. **Adjourn:** Meeting adjourned @ 3:11 p.m. by D. Toronjo.