



CAPE ROYALE UTILITY DISTRICT

1330 CAPE ROYALE DRIVE
COLDSRING, TEXAS 77331

TELEPHONE: (936) 653-4861
EMAIL: WATER@EASTEX.NET

Public Meeting Minutes

The board of directors (The Board of Cape Royale Utility District of San Jacinto County, Texas) held a board meeting on August 17th, 2023 at 3:00 pm at the district conference room, 1330 Cape Royale Drive, Coldspring, San Jacinto County, Texas.

Present from the Board: Dale Toronjo, Richard Masterson, Alex Onjanow, and Douglas Pulgini.

Present from the District: Larry Clark, Michael Jacobs, Heather McCann

1. Call to order at 3:00 pm by Dale Toronjo
2. Visitor(s) were from the Cape Royale Area Volunteer Fire Department, Elgean Shields.
3. There were no customer comments.
4. The minutes of the previous board meeting were reviewed and approved as written.
5. There was a discussion concerning the Professional Employer Organization (PEO) proposal that Insperity had previously presented and the possibility of a 2nd from Coadvantage. The discussion evolved the actual benefits to CRUD that would be gained by the PEO plan. Those benefits were debated by the Board. It was further concluded that since the main objective is to gain greater access to human resource services, a different approach may be to research the offerings of a Human Resource Outsourcing (HRO) company. Alex Onjanow motioned to direct Larry Clark and Heather McCann to find a company that is strictly a human resource consultant to help with the staffing. Until there is further research into this approach, no decision to be made. Richard Masterson 2nd the motion, and the motion passed.
6. Larry Clark presented a review of the updated Emergency Preparedness Plan (EPP). Alex Onjanow motioned to approve the annual revisions to the EPP plan. Doug Pulgini 2nd the motion and passed by unanimous approval
7. Larry Clark presented the General Managers Report with no particular issues. CAPEX Scheduling has been completed for the year.
8. The Field Operations Report was presented by Michael Jacobs with no particular issues. However, the drought is starting to create an increase in pipeline leaks and repairs.
9. Heather McCann presented the July 2023 Tax Assessor's/Collector Report with a 2022 collection rate of 98.12% and net deposits of \$1,058,397.58.
10. Heather McCann presented the July 2023 Bookkeeper's Report with no particular issues.
11. No other pending business.
12. Meeting was adjourned by Dale Toronjo at 3:34 pm
13. Next meeting will be held on September 21st, 2023 at 3:00 pm.

Submitted by: Douglas Pulgini