



1330 CAPE ROYALE DRIVE
COLDSRING, TEXAS 77331

CAPE ROYALE UTILITY DISTRICT

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Public Meeting Minutes

The board of directors (The Board of Cape Royale Utility District of San Jacinto County, Texas) held a board meeting on October 19th, 2023 at 3:00 pm at the district conference room, 1330 Cape Royale Drive, Coldspring, San Jacinto County, Texas.

Present from the Board: Dale Toronjo, Lynn Watkins, and Douglas Pulgini.
Present from the District: Michael Jacobs, Heather McCann, and Michael Piles,

1. Call to order at 3:00 pm by Dale Toronjo
2. Visitor(s) were from the Cape Royale Area Volunteer Fire Department, Elgean Shields with Denise Shields. And residents Ryan Vawter and Jessica Whitley.
3. The minutes of the previous board meeting were reviewed and approved as written.
4. There were no customer comments.
5. Ryan Vawter attending as a Cape Royale resident voiced his concern that CRUD had improperly disposed of cardboard boxes at the brush facility. The Board agreed to look into the matter and will decide on the validity of the claim.
6. There was a conversation concerning CRUD's Human Resource Policy and Procedures and Lynn Watkins made the motion to reiterate the policy content. And that all policies as written and applicable to staff and Board members must be followed without exception. Doug Pulgini 2nd the motion, and the motion passed with unanimous approval.
7. In Larry Clark's absence, Heather McCann presented the CRUD 5-Year Plan 2023-2028. However, due to the absence of several Board members at this meeting, the Board decided to suspend the vote on approval till the November meeting.
8. There was continued discussion concerning the adoption of a Professional Employer Organization (PEO). Due to the absence of several of the Board members and the need for updated pricing, this matter was tabled for the November meeting.
9. In Larry Clark's absence, Michael Jacobs presented the General Managers Report with no particular issues.
10. The Field Operations Report was presented by Michael Jacobs with no particular issues, with the exception of the increase in water line breaks and repairs due to the drought and newly installed water/sewer taps.
11. Heather McCann presented the September Tax Assessor's/Collector Report with a 2023 collection rate of 1.64% and net deposits of \$17,805.53.
12. Heather McCann presented the September 2023 Bookkeeper's Report with no particular issues.